



WHY DO WE EXIST? (PARISH VISION)	We exist to make disciples of all parishioners and others within the parish boundaries.
HOW DO WE BEHAVE?	We behave personally, purposefully, and prayerfully.
WHAT DO WE DO?	We provide a wide variety of opportunities for all parishioners to grow in their faith journey and Catholic identity.
HOW WILL WE SUCCEED?	We will accompany every parishioner in the stages of conversion and discipleship by forming and equipping leaders who intentionally model the path of accompaniment.

WHAT IS MOST IMPORTANT, RIGHT NOW?

Thematic Goal	Over the next year (2023-24), we will work towards aligning the life of the parish with the vision of evangelization and intentional discipleship.
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Defining Objectives

Restructure Parish staff to decentralize ministries and equip new leadership	Create more effective outreach and relational opportunities for new and current families to enter into the life of the parish (In partnership with Communio)	Restructure Family Faith Formation to intentionally incorporate all three elements of fruitful formation (evangelize, sacramentalize, catechize)
Train parish leaders in healing ministry to meet spiritual needs (In partnership with John Paul II Healing Center and Encounter Ministries)	Form parishioners in discernment of spiritual gifts to intentionally use in existing and new ministries (In partnership with Many Parts)	

Supporting Operations

Administration	Parish Leaders	Events and Ongoing Engagement
Liturgy, Sacraments, & Music	Growth Journey Opportunities	Human Concerns

WHO MUST DO WHAT?

Name	Title	General Responsibilities
Fr. Brian Bashista pastor@setonlakeridge.org	Pastor	Serves God's People to lead them in union with God; Shepherding them through leadership, offering them Pastoral Care and Spiritual guidance and sanctifying them through the sacraments
Fr. Charles Merkle III frmerkle@setonlakeridge.org	Parochial Vicar	Assists the Pastor in the pastoral ministry of a parish; Chaplain to Knights of Columbus, Trail Life, USA and American Heritage Girls and oversees the Altar Servers; Sanctifies the people through the sacraments
Deacon Rob Warner dcnrob@setonlakeridge.org	Deacon	Assists the Priests during Mass through proclaiming the Gospel and preaching the homily; Presides over the sacraments of baptism and holy matrimony
Kris Fischer k.fischer@setonlakeridge.org	Director of Disciple Formation	Assists the Pastor in establishing and implementing vision for incorporating disciple-focused formation in all areas of parish ministry
Kara Lilly k.lilly@setonlakeridge.org	Coordinator of Disciple Accompaniment	Assists the Pastor and Director of Disciple Formation in developing vision for accompaniment and coordinates ministry leaders in practically and strategically implementing the vision
Mylene Garcia m.garcia@setonlakeridge.org	Coordinator of Family Faith Formation	Coordinates all administrative duties as they pertain to the parish Family Faith Formation program
Dori Cook d.cook@setonlakeridge.org	Coordinator of Sacrament Preparation	Oversees and implements the many facets of sacramental preparation for all parishioners
Christine O'Hearn c.ohearn@setonlakeridge.org	Office Manager & Pastor's Assistant	Assists the pastor and manages the parish Office; Schedules events at the parish and prepares pulpit announcements/weekend promotions
Jenny Jones/Daisy Ramos/ Tracy Grubbs receptionist@setonlakeridge.org	Receptionists	Assists Parishioners at front desk. Maintains supplies for events and distributes Sacramental Records when needed
Tracy Grubbs receptionist@setonlakeridge.org	Diocesan OPCYP Liaison	Ensures that all volunteers have had a background check through the Diocese of Arlington and have completed Virtus Training
Katya de Leon k.deleon@setonlakeridge.org	Communications Manager	Implements the communications strategy of the parish to ensure that it aligns with the overall mission and works directly with leaders to promote event and ministry campaigns

Robert Yates r.yates@setonlakeridge.org	Business Manager	Manages Parish Finances and financial planning encompassing offertory, capital campaign, Gift Shop and operations as well as human resources, payroll and information technology
Violet Laville v.laville@setonlakeridge.org	Database Manager & Financial Assistant	Manages and maintains the parish databases; Supports recording, collection, and payment of parish finances
Walter Purdy w.purdy@setonlakeridge.org	Facilities Manager & Maintenance	Manages operations and improvements to Parish facilities and furnishings including the Church, Seton Hall, Rectory and Parish grounds; Oversees configuration and setup for Parish events
Karen Kiesner receptionist@setonlakeridge.org	Gift Shop Manager	Plans, organizes, controls inventory and maintenance of the Gift Shop as well as recruits, trains and schedules Gift Shop Volunteers
Betty Maher b.maher@setonlakeridge.org	Director of Human Concerns & Outreach	Oversees the creation of opportunities for parishioners to live out the Corporal and Spiritual Works of Mercy which serve the homeless, the poor, the ill, and the elderly within our parish, community, and abroad
Carter Stevens c.stevens@setonlakeridge.org	Director of Music & Organist	Ensures that Liturgical music is in accordance with official Church documents as interpreted by Pastor for the specific needs of the Parish Community; Is primary keyboardist at all Parish Liturgies; Recruits, rehearses and coordinates parish musicians and helps with logistics of special concerts and events.